

WEST BLETCHLEY COUNCIL

MINUTES OF THE MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD ON MONDAY 7TH OCTOBER 2019 IN THE COUNCIL OFFICES, 221 WHADDON WAY, WEST BLETCHLEY

Present: Cllrs Delfani, Gibb, Lindop, N Long, McKenzie, B Moore, Revell and Wales.

In Attendance: The Clerk and Deputy Clerk.

FGP19/45 Apologies – Cllrs Burn, Cockbaine, Nazir and Thomas

FGP19/46 Declarations of Interest – None

FGP19/47 Minutes of Meeting held on 5th August 2019

Cllr B Moore signed the minutes as a correct record of the meeting.

FGP19/48 Report of Responsible Financial Officer

a) 2018/19 Accounts

Resolved: that the report be received.

b) 2019/20 Budget

Resolved: that the report be received.

c) 2020/21 Estimates

Resolved: that the report be received.

d) Reference from Community Committee

Resolved: that a budget of £5,500 be allocated from the Designated Projects Fund to meet the costs of developing a new Council Website.

e) Replacement Council Vehicle

Resolved that:

- i) the Council's officers be authorised to purchase a new Ford Connect Van,
- ii) the old Vauxhall Combo be traded in against this purchase and removed from the council's asset register,
- iii) a budget of £12,000 be allocated from the Designated Projects Fund to cover the cost of the new vehicle and any required extras eg. Hands free phone kit.

FGP19/49 Payment of Accounts

Resolved that:

- a) the minutes of the meeting of the Accounts Sub Committee held on 3rd September 2019 be received,
- b) the schedule of payments for the period ending 27th September 2019 be approved,
- c) an updated schedule of payments which arise on a regular basis be approved in accordance with Financial Regulation 5.6.
- d) the record of approved payments be signed in accordance with Financial Reg 5.7.
- e) a meeting of the Accounts Sub Committee will take place at 2pm on Tuesday 5th November 2019.

FGP19/50 Council Contracts

Resolved: that the contract with Support Maintenance Services, for the provision of cleaning services at 221 Whaddon Way, be extended for a further 3 years until October 2022.

FGP19/51 Community Infrastructure Fund 2020/21 Consultation

Resolved: that the following points be submitted to MKC in respect of this consultation:

- i) that awards under the CIF fund should be limited to £10,000,

- ii) that projects should be delivered over a 2 year time frame,
- iii) that the CIF should not be restricted to Public Realm Assets but should include any asset owned or on long term lease by MKC or the parish,
- iv) that the restriction that SERCO has to be used for all landscaping projects be removed,
- v) that the following requirements should be removed:
 - need to obtain 3 quotes
 - provision of “evidence” of need
 - that the project meets MKC Themes.

FGP19/52 Exclusion of Press & Public

Resolved: that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972.

FGP19/53 Confidential Minutes of Special Meeting held on 23rd September 2019

Cllr B Moore signed the minutes as a correct record of the meeting.

FGP19/54 Staffing Matters

Resolved: that the report be received and the recommendations therein be approved subject to agreed amendments.

FGP19/55 Date of Next Meeting

Members noted that the next meeting of this Committee will be held on 2nd December 2019 at 7.30pm.

Signature – Chair of the Finance and General Purposes Committee