

## WEST BLETCHLEY COUNCIL

### MINUTES OF THE MEETING OF FULL COUNCIL HELD ON TUESDAY 18<sup>TH</sup> DECEMBER 2018 IN THE COUNCIL OFFICES, 221 WHADDON WAY, WEST BLETCHLEY.

**Present:** Cllrs Belcher, Butson, Cockbaine, Sally Crockett, Stephen Crockett, Harvey, Helder, Hircock, Legg, Lindop, N Long, S Long, McKenzie, B Moore, P Moore, Phillips, Power, Revell, Sinclair, Thomas & Wales.

**In attendance:** Lindsey Styles (Director CEO's office, Milton Keynes College), the Clerk and the Park & Environment Manager.

#### **FC18/106 Apologies for Absence**

Apologies were received from Cllrs Burn, Gibb and Labrooy.

**Resolved:** that this Council approves the continued absence of Cllr Burn, due to work commitments, until the next meeting of Full Council when this matter would be reviewed.

**FC18/107 Declarations of Interest** – Cllr Thomas declared an interest in item 18 (re: parking projects/St Clement's Drive) and Cllr Legg declared an interest in respect of all planning matters.

#### **FC18/108 Councillor Vacancies**

##### **a) Scots Ward**

**Resolved:** that Iain Layden be co-opted to fill the vacancy in Scots Ward.

##### **b) Church Green Ward**

It was noted that no requests for an election had been received in response to the notice of this vacancy and that, in accordance with the local election rules 2006, this vacancy would now be filled by co-option.

It was agreed that the vacancy would be advertised on the Council's website and any requests for co-option would be considered at the next Full Council meeting.

#### **FC18/109 Milton Keynes College**

Lindsey Styles provided a presentation updating Members on matters relating to the College's Property Strategy.

The College had been successful in its initial bid to establish a new Institute of Technology and had now submitted Stage 2 proposals. A decision on this was expected in Feb/March 2019 and if successful the College would then proceed to interview stage.

Lindsey advised that the proposed City Centre move was a long term project which would be subject to financial viability. She confirmed that the College did not, at this point in time, have a preferred site for this project.

Lindsey confirmed that she would be happy to return, again, and provide updated information to a future meeting of the Council. In the meantime Lindsey would, at the request of the Council, confirm how many West Bletchley residents were currently employed at the college and review the location of directional signage for the College restaurant.

**FC18/110 Public Questions** - None

**FC18/111 Ward Items** - None

#### **FC18/112 Minutes of Meeting of Full Council held on 23<sup>rd</sup> October 2018**

The minutes were approved and signed by Cllr Belcher as a correct record of the meeting.

#### **FC18/113 Requests for membership of the Council's Committees**

**Resolved that:**

- i) Cllr Burn's request for membership of Planning & Environment Committee and Community Committee be approved,
- ii) Cllr Phillips's request for removal from Planning & Environment Committee be approved.

#### **FC18/114 Chair's Announcements**

The Chair reported that she had attended the following events since the last meeting of Full Council:

- NALC Conference
- Parish Advisory Group Meeting
- Remembrance Sunday Parade and Wreath Laying
- Community Action MK AGM
- MKALC AGM
- Bletchley Christmas Lights Switch On
- Judging of West Bletchley Primary Schools Poetry Competition
- "Xmas at Melrose"
- Living Archive showing of the film "Make no little plans".

It was further noted that the Vice Chair had represented the Council at MKC's Armed Forces Covenant Presentation. It was agreed that this Council's implementation of its adopted Armed Forces Covenant be considered at the next meeting of Community Committee to enable recommendations to be submitted to the next meeting of Full Council.

#### **FC18/115 20MPH Speed Restrictions**

**Resolved that:**

- i) this Council notes that Milton Keynes Council, as the local highways authority, is bringing forward a policy to support communities who wish to make their residential roads a 20mph zone,
- ii) this Council confirms its aspiration to make West Bletchley's streets nicer places to live and that all residents have the right to live in a safe and pleasant environment,
- iii) this Council recognises that previous attempts to introduce 20mph zones, in the parish, have been met with indifference from Milton Keynes Council and opposition from Thames Valley Police when it comes to the main arterial roads. As such, this Council welcomes Milton Keynes Council's revised position and notes that Thames Valley Police will likely continue to object to the main arterial roads being restricted to 20mph without significant capital works being undertaken to reduce average speeds,
- iv) given the new position of Milton Keynes Council, this Council confirms that it will support estates, off the main arterial roads, in obtaining 20mph restrictions for those communities who wish to make their residential roads a 20mph zone.

#### **FC18/116 Minutes of the meetings of the Council's Committees**

**Resolved that:**

- i) the minutes of the Planning and Environment Committee meeting held on 5<sup>th</sup> November 2018 be received,
- ii) the minutes of the Community Committee meeting held on 12<sup>th</sup> November 2018 be received and the recommendation contained therein be adopted,
- iii) the minutes of the Finance and General Purposes Committee meeting held on 3<sup>rd</sup> December 2018 be received and the recommendations contained therein be adopted.

**FC18/117 Health & Safety Policy**

**Resolved that:**

- i) the report of the Clerk be received,
- ii) the updated policy be adopted and the associated policy statement be signed by the Chair of the Council and the Clerk.

**FC18/118 Bank Account Signatories**

**Resolved:** to authorise the removal of Mrs Jacqueline McManus as an authorised signatory on the Council's bank accounts with Nat West and Santander.

**FC18/119 2019/20 National Salary Award**

**Resolved:** that the national agreement reached on pay scales for 2019/20 be noted and implemented in accordance with this Council's policies.

**FC18/120 St Martin's Bowls Club**

**Resolved that:**

- i) the report of the Parks & Environment Officer be received,
- ii) permission be granted for the erection of a log cabin to provide changing and storage facilities,
- iii) the cabin be purchased by this Council as a WBC asset subject to the cost of this not exceeding £5,000.

**FC18/121 Landscape Maintenance**

**Resolved that:**

- i) the report of the Clerk be received,
- ii) this Council notes the variations agreed, since the last report in February 2018, in respect of the Landscape maintenance agreement and contract.

**FC18/122 Council Contracts**

**Resolved that:**

- i) the report of the Clerk be received,
- ii) DNH Contracts be awarded the contract for dog and litter bin emptying for the period commencing 1<sup>st</sup> March 2019 and ending 28<sup>th</sup> February 2022.

**FC18/123 Designated Projects Funds**

**Resolved that:**

- i) the report be received and the proposed timetables for spending of designated project funds be approved,
- ii) the following new funds be established:
  - "Libraries Xtra" – £10,000,
  - "Christmas Lighting" – £6,000
  - "New Signage" - £50,000.

**FC18/124 Budget & Precept for 2019/20**

**Resolved that:**

- i) the report of the Clerk be received,
- ii) the 2019/20 budget estimates, as submitted with the agenda, be approved,
- iii) the precept for 2019/20 be set at **£960,404**.

**FC18/125 Annual Staff Appraisals**

**Resolved:** that the report of the Clerk be received and the proposed arrangements for this year's staff appraisals be approved.

**FC18/126 Matters relating to External Bodies**

**Resolved:**

- i) that the reports be received,
- ii) to support Cllr Harvey's nomination to represent BMKALC on the South East Region County Associations' Forum (SERCAF).

**FC18/127 Exclusion of Press and Public**

**Resolved:** that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972.

**FC18/128 Landscape Maintenance Contract**

**Resolved that:**

- i) the report of the Parks & Environment Manager be received,
- ii) the proposed evaluation criteria be approved.

**FC18/129 Staffing Matters**

**Resolved that:**

- i) the report of the Clerk be received and the recommendation contained therein be adopted,
- ii) the post of Estate Caretaker be upgraded to include the requirement to undertake formal training.

**FC18/130 Date of Next Meeting**

Members noted that the next meeting of Full Council would be held at **7.30pm** on **Tuesday 26<sup>th</sup> February 2019** at **221 Whaddon Way, West Bletchley.**

---

**Chair of Council**