

WEST BLETCHLEY COUNCIL

MINUTES OF THE MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD ON MONDAY 13TH JUNE 2016 IN THE COUNCIL OFFICES, 221 WHADDON WAY, WEST BLETCHLEY

Present: Cllrs Belcher, Cockbaine, Kearon, Kelley, Lindop, N Long, Shadul Rahman, Thomas and Turnbull.

In Attendance: the Clerk and the Head of Council Services.

FGP16/24 Apologies – Cllrs McKenzie & Moore.

FGP16/25 Declarations of Interest – None.

FGP16/26 Minutes of Meeting held on 11th April 2016
Cllr Turnbull signed the minutes as a correct record of the meeting.

FGP16/27 Report of Responsible Financial Officer

a) 2015/16 Accounts

Resolved: that the report be received.

b) 2016/17 Budget

Members noted that the carry forward sum for Capital Projects General (120/4800), as recorded in the minutes of the last meeting, was incorrect.

Recommended: that the sum for Capital Projects General be amended and the current year's budget be revised to £219,060.

b) Allotment Fees 2017/18

Resolved: that, in accordance with agreed Council policy, allotment rents for 2017/18 be set as follows:

- Category A (Chepstow) - **£4.92 per pole**
- Category B (Selbourne, Tattenhoe and Yorkshire Close) - **£4.06 per pole.**

FGP16/28 Payment of Accounts

Resolved that:

- i) the Committee notes that the meeting of the Accounts Sub Committee due to be held on 3rd May 2016 was inquorate,
- ii) the payments (cheque nos 5798, 5799 and 5800) relating to the 2015/16 financial year be approved,
- iii) the schedules of payments for the period ending 7th June 2016 be approved,
- iv) an updated schedule of payments which arise on a regular basis be approved in accordance with Financial Regulation 5.6.
- v) the record of approved payments be signed in accordance with Financial Regulation 5.7.
- vi) a meeting of the Accounts Sub Committee be arranged to take place at 2pm on Tuesday 5th July 2016.

FGP16/29 Items as required by Financial Regulation 2.2

Resolved that:

- i) the Committee notes that Cllr Kearon verified bank statements on 21st April 2016 and found no matters arising for the Committee's consideration,
- ii) Cllr Kearon be appointed to continue to verify bank reconciliations and statements in accordance with financial regulations.

FGP16/30 The Frank Moran Centre

Resolved: that the report of the Head of Council Services be received and the Council's officers be authorised to enter into a contract with Support Maintenance Service Ltd for twice weekly cleaning at the Frank Moran Centre for an initial term of twelve months.

FGP16/31 Date of Next Meeting

Members noted that the next meeting of this Committee would be held on **Monday 1st August 2016 at 7.30pm.**

Signature – Chair of the Finance and General Purposes Committee