

WEST BLETCHLEY COUNCIL

MINUTES OF THE MEETING OF FULL COUNCIL HELD ON MONDAY 29TH JUNE 2015 IN THE COUNCIL OFFICES, 221 WHADDON WAY, WEST BLETCHLEY.

Present: Cllrs Belcher, Butson, Campbell, Cockbaine, Crockett, Gibb, Harvey, Hircock, Kearon, Kelley, McKenzie, Sam Pancheri, John Phillips, Tony Phillips, Reddy, Revell, Sinclair, Thomas, Turnbull and Vaidyanathan.

In attendance: the Clerk and the Head of Council Services.

FC15/40 Apologies for Absence

Apologies were received from Cllrs Helder, Long, Moffatt and Rahman.

FC15/41 Declarations of Interest

Cllr Revell declared an interest in Item 10b) (Min no.C15/32 re: policy for awarding grants to voluntary organisations)

FC15/42 Councillor Vacancies

Members noted the election of Samantha Pancheri and Ian Revell to fill the respective vacancies in the Church Green and Poets Wards.

FC15/43 Public Questions - None

FC15/44 Ward Items – None

FC15/45 Minutes of Meeting of Full Council held on 27th April 2015

The minutes were approved and signed by Cllr Belcher as a correct record of the meeting.

FC15/46 Minutes of the AGM held on 18th May 2015

The minutes were approved and signed by Cllr Belcher as a correct record of the meeting.

FC15/47 Requests for membership of the Council Committees

Resolved that:

- i) Cllr McKenzie's request for membership of Finance & General Purposes Committee be approved,
- ii) Cllr Revell's request for membership of Planning & Environment Committee be approved,
- iii) Cllr Pancheri's request for membership of Community Committee and the Salden Chase Sub Committee be approved.

FC15/48 Chair's Announcements

The Chair reported on events that she had attended since the last meeting which had included this year's Carnival, a Council tour of Bletchley Park and a Public Health Initiative meeting of stakeholders.

FC15/49 Minutes of the meetings of the Council's Committees

Resolved that:

- i) the minutes of the Planning and Environment Committee meetings held on 11th May 2015 be received and the recommendations contained therein be adopted,
- ii) the minutes of the Community Committee meeting held on 1st June 2015 be received and the recommendation contained therein be adopted,
- iii) the minutes of the Finance and General Purposes Committee meeting held on 15th June 2015 be received.

FC15/50 Quality Status

Resolved that:

- i) the report of the Head of Council Services be received,
- ii) this Council confirms that it complies with the published standards for the Local Council Award Scheme Foundation Award and that it publishes online:

- Its standing orders and financial regulations
 - Its Code of Conduct and a link to Councillors' registers of interest
 - Its publication scheme
 - Its last annual return
 - Transparent information about council payments
 - A calendar of all meetings including the annual meeting of electors
 - Minutes for at least one year of full council meetings and all committee and sub-committee meetings
 - Current agendas
 - The budget and precept information for the current or next financial year
 - Its complaints procedure
 - Council contact details and councillor information in line with the transparency code
 - Its action plan for the current year
 - Evidence of consulting the community
 - Publicity advertising the council activities
 - Evidence of participating in town and country planning
- iii) this Council also confirms that it has:
- A risk management scheme
 - A register of assets
 - Contracts for all members of staff
 - Disciplinary and grievance procedures
 - A policy for training new staff and councillors
 - A record of all training undertaken by staff and councillors in the last year
 - A clerk who has achieved 12 CPD points in the last year.

FC15/51 2014/2015 Accounts

Resolved that:

- i) the accounting statements contained in Section 1 of the 2014/2015 Annual Return be approved,
- ii) the annual governance statement contained in Section 2 of the 2014/2015 Annual Return be approved,
- iii) the Chair be authorised to sign the 2014/2015 Annual Return and Balance Sheet for the year ending 31st March 2015.

FC15/52 Landscape Contract

Resolved that:

- i) the report of the Head of Council Services be received,
- ii) in accordance with the contract agreement and relevant CPI, there be no price increase for the next 12 months.

FC15/53 Health and Safety Policy

Resolved: that the revised policy be adopted.

FC15/54 Community Asset Transfer

Resolved that:

- i) the report of the Clerk be received,
- ii) both MKC's Leader and Chief Executive be advised of this Council's concerns regarding the continuing delays in respect of the transfer of West Bletchley Community Centre,
- iii) no further action be taken in respect of the transfer of Bletchley Youth Centre at this time and that this matter only be revisited if MKC offers the terms of transfer as requested by this Council,
- iv) MKC be asked to inform this Council if any changes occur in respect of its proposals regarding the Bletchley Youth Centre site.

FC15/55 Matters relating to External Bodies

Resolved that:

- i) the reports be received,
- ii) the Clerk circulate information regarding the current libraries and cultural services reviews to enable Members of the Council to comment on the associated consultations,
- iii) the appointment of Cllr McKenzie to replace Cllr Crockett as one of this Council's representatives on the Warwick Road Activity Centre Steering Group be approved,
- iv) the West Bletchley NAG be asked to consider arranging a "litter pick" on Buckingham Road.

FC15/56 Date of Next Meeting

Members noted that the next meeting of the Full Council would be held at **7.30pm** on **Monday 17th August 2015** at **221 Whaddon Way, West Bletchley.**

Chair of Council