

WEST BLETCHLEY COUNCIL

To: The Chair and members of Finance & General Purposes Committee
28th September 2015

Dear Councillor

Your attendance is requested at a meeting of the **Finance & General Purposes Committee** to be held at **221 Whaddon Way, West Bletchley** on **Monday 5th October 2015 at 7.30pm** when the business set out in the following agenda will be transacted.

Helen Hupton
Clerk, West Bletchley Council

Cllrs Turnbull (Chair), Long (Vice Chair), Cockbaine, Crockett, Kearon, Legg and McKenzie
Cllrs Belcher & Thomas (ex-officio)

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Minutes of meetings** - To approve and sign as a correct record the minutes of the meeting held on 3rd August 2015 (see p.1)
4. **Report of Responsible Financial Officer** (see p.3)
 - a) 2014/15 Accounts
 - b) 2015/16 Budget
 - c) 2016/17 Estimates
5. **Payment of Accounts**
 - a) To note that the meeting of the Account Sub Committee due to be held on 1st September 2015 was inquorate.
 - b) To approve a schedule of payments for the period ending 25th September 2015 (p.14)
 - c) To approve an updated schedule of payments which arise on a regular basis in accordance with Financial Regulation 5.6. (*changes shown in bold italic*) (p.19)
 - d) To sign the record of approved payments in accordance with Financial Regulation 5.7. (NB: relevant items are marked * on the payment schedule attached at (p.14)
 - e) To note that a meeting of the Accounts Sub Committee will take place at 2pm on Tuesday 3rd November 2015.
6. **Council Policies** report of Head of Council Services (see p.22)
7. **Exclusion of Press & Public**

To resolve that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972.
8. **Staffing Matters** – report of the Head of Council Services (enclosed for Members only)
9. **Date of Next Meeting** - To note that the next meeting will be held on 30th November 2015 at 7.30pm.

Distribution – all Councillors, Notice-boards and Council Website
MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND – the meeting can be adjourned between items 2 & 3 to take public questions.