

WEST BLETCHLEY COUNCIL

MINUTES OF THE MEETING OF FULL COUNCIL HELD ON TUESDAY 26TH JUNE 2018 IN THE COUNCIL OFFICES, 221 WHADDON WAY, WEST BLETCHLEY.

Present: Cllrs Belcher, Butson, Cockbaine, Sally Crockett, Stephen Crockett, Gibb, Helder, LaBrooy, Lindop, N Long, S Long, Phillips, Power, Revell, Thomas & Wales.

In attendance: the Clerk, the Community Services Manager and the Parks & Environment Manager.

FC18/53 Apologies for Absence

Apologies were received from Cllrs Legg, McJarrow, Moore and Sinclair.

FC18/54 Declarations of Interest – None

FC18/55 Councillor Vacancies

Fairways Ward

Resolved: that Matthew Burn be co-opted to fill the vacancy in Fairways Ward.

FC18/56 Public Questions - None

FC18/57 Ward Items - None

FC18/58 Minutes of Meeting of Full Council held on 24th April 2018

The minutes were approved and signed by Cllr Belcher as a correct record of the meeting.

FC18/59 Minutes of the AGM held on 8th May 2018

The minutes were approved and signed by Cllr Belcher as a correct record of the meeting.

FC18/60 Requests for membership of the Council's Committee – None

FC18/61 Chair's Announcements

The Chair reported on events and meetings that she had attended since the last meeting of Full Council. This had included a meeting of the Parishes Forum, MKC's Armed Forces Day Flag Raising and the West Bletchley Carnival. She further advised that the Vice Chair of the Council had attended Bletchley Youth Centre's 50th Anniversary Party.

FC18/62 Minutes of the meetings of the Council's Committees

Resolved that:

- i) the minutes of the Planning and Environment Committee meeting held on 14th May 2018 be received and the recommendation contained therein be adopted,
- ii) the minutes of the Community Committee meeting held on 21st May 2018 be received,
- iii) the minutes of the Finance and General Purposes Committee meeting held on 4th June 2018 be received.

FC18/63 Planning Application

63.1: 18/00815/FUL – Existing new garage (Ref: 16/00352/FUL) to be converted into a granny annex, 8 Birkdale Close (This Council had no objection to this application subject to the Planning Officer being satisfied that this is not an overdevelopment of the site)

FC18/64 Terms of reference for F&GP Committee

Resolved: that the report of the Clerk be received and the recommendation contained therein be adopted.

FC18/65 Council Policies

Resolved: that the following policies be adopted:

- a) Sickness Absence Policy
- b) Disciplinary & Grievance Policy (subject to the insertion of “or Vice Chair in their absence” after “Chair of Finance & General Purposes Committee”)
- c) Sustainable Environment Policy (subject to the extension of pt.11 to include the words “to a logical minimum”).

FC18/66 GDPR

Resolved: that the “Guidance Notes for Councillors” be received.

FC18/67 2017/2018 Accounts

Resolved that:

- i) the annual governance statement contained in Section 1 of the 2017/2018 Annual Governance & Accountability Return be approved,
- ii) the accounting statements contained in Section 2 of the 2017/2018 Annual Governance & Accountability Return be approved,
- iii) the Chair be authorised to sign the 2017/2018 Annual Return and Balance Sheet for the year ending 31st March 2018.

FC18/68 Council Properties

Resolved that:

- i) the report of the Administration & Finance Manager be received subject to the deletion of paragraph 3 of the item relating to Melrose Pre School,
- ii) it be recorded that future maintenance works to the Melrose Pre School perimeter wall remain the responsibility of the Pre School in accordance with the terms of their lease.

FC18/69 Landscape Maintenance

Resolved that:

- i) the report of the Clerk be received,
- ii) the Clerk be authorised:
 - to proceed with the extension of the landscape service agreement with MKC, subject to the wording of the agreement documentation being agreed by this Council’s solicitors,
 - to invite tenders for a new landscape maintenance contract for the 9 month period ending 31st March 2020, subject to the contract “Heads of Terms” being agreed by this Council’s solicitors prior to advertisement,
- iii) P&E Committee continue to consider forward planning in respect of post 2020 devolved service arrangements.

FC18/70 Matters relating to External Bodies

Resolved that:

- i) that the reports be received,
- ii) that Cllrs Belcher, Harvey, Labrooy, Lindop and Moore be appointed to attend the NALC Annual Conference to be held in Milton Keynes on 30th & 31st October 2018

FC18/71 Date of Next Meeting

Members noted that the next meeting of Full Council would be held at **7.30pm** on **Tuesday 21st August 2018** at **221 Whaddon Way, West Bletchley.**

Chair of Council