

WEST BLETCHLEY COUNCIL

MINUTES OF THE MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD ON MONDAY 6TH AUGUST 2018 IN THE COUNCIL OFFICES, 221 WHADDON WAY, WEST BLETCHLEY

Present: Cllrs Gibb, Kearon, Lindop, N Long, McKenzie and Thomas.

In Attendance: the Clerk and the Administration & Finance Manager

FGP18/31 Apologies – Cllrs Belcher and Cockbaine.

FGP18/32 Declarations of Interest – None

FGP18/33 Minutes of Meeting held on 4th June 2018

Cllr Lindop signed the minutes as a correct record of the meeting.

FGP18/34 Report of Responsible Financial Officer

a) 2018/19 Budget

Resolved that:

- i) the report be received,
- ii) the following 'virements' be approved:
 - 101/4000 – Salaries – decrease budget by £5,000
 - 101/4260 – Parish Council Software – increase budget by £5,000
 - 101/4299 – Council Contingency – decrease budget by £1,700
 - 105/4105 – Utilities – increase budget by £1,700.

b) 2019/20 Estimates

Resolved: that the report be received.

Recommended: that this year's budget making process:

- i) seeks to reduce costs,
- ii) seeks a better use of reserves,
- iii) supports a contained precept setting policy,
- iv) supports this Council's projected growth in response to reductions in services provided by MKC.

c) Asset Register

Resolved: that the Clerk be authorised to amend the asset register, increasing the number of dog bins from 59 to 80, to take account of identified historic discrepancies.

FGP18/35 Payment of Accounts

Resolved that:

- i) the minutes of the meeting of the Accounts Sub Committee held on 3rd July 2018 be received,
- ii) the schedules of payments for the periods ending 19th July and 6th August 2018 be approved,
- iii) an updated schedule of payments which arise on a regular basis be approved in accordance with Financial Regulation 5.6.
- iv) the record of approved payments be signed in accordance with Financial Reg 5.7.
- v) a meeting of the Accounts Sub Committee be arranged to take place at 2pm on Tuesday 4th September 2018.

FGP18/36 Item as required by Financial Regulation 2.2

Resolved: that the Committee notes that Cllr Kearon verified bank statements, for the period 1st April to 30th June 2018, and found no matters arising for the Committee's consideration,

FGP18/37 Council Contracts

Resolved that:

- i) the report of the Administration & Finance Manager be received,
- ii) the Council's Officers be authorised to enter into a contract with DNH Contracts for the emptying of litter and dog bins, for the period September 2018 to February 2019, on the same terms as previously held with AH Contracts,
- iii) the contract with SMS for cleaning at 221 Whaddon Way be extended to 16th October 2019.

FGP18/38 Council Policies

Resolved: that the report of the Administration & Finance Manager be received.

Recommended:

- i) that the Investment strategy, as enclosed with the agenda, be adopted,
- ii) that the revised LGPS Discretions within the Scheme Policy, as enclosed with the agenda, be approved.

FGP18/39 Date of Next Meeting

Members noted that the next meeting of this Committee would be held on **1st October 2018 at 7.30pm.**

Signature – Chair of the Finance and General Purposes Committee