

# WEST BLETCHLEY COUNCIL

To: The Chair and members of Finance & General Purposes Committee  
7<sup>th</sup> June 2016

Dear Councillor

Your attendance is requested at a meeting of the **Finance & General Purposes Committee** to be held at **221 Whaddon Way, West Bletchley** on **Monday 13<sup>th</sup> June 2016 at 7.30pm** when the business set out in the following agenda will be transacted.

**Helen Hupton**  
**Clerk, West Bletchley Council**

Cllrs Turnbull (Chair), N Long (Vice Chair), Cockbaine, Kearon, Kelley, Legg, Lindop, S Long, McKenzie, Moore and Shadul Rahman  
Cllrs Belcher & Thomas (ex-officio)

## AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Minutes of meetings** - To approve and sign as a correct record the minutes of the meeting held on 11<sup>th</sup> April 2016 (p.1)
4. **Report of Responsible Financial Officer** (p.3)
  - a) 2015/16 Accounts
  - b) 2016/17 Budget
  - c) Allotment Fees 2017/18
5. **Payment of Accounts**
  - a) To note that the meeting of the Accounts Sub Committee due to be held on 3<sup>rd</sup> May 2016 was inquorate
  - b) To approve payments (cheque nos 5798, 5799 and 5800) relating to the 2015/16 financial year
  - c) To approve a schedule of payments for the period ending 7<sup>th</sup> June 2016 (p.24)
  - d) To approve an updated schedule of payments which arise on a regular basis in accordance with Financial Regulation 5.6. (*changes shown in bold italic*) (p.28)
  - e) To sign the record of approved payments in accordance with Financial Regulation 5.7. (NB: relevant items are marked \* on the payment schedule attached at p.24)
  - f) To note that a meeting of the Accounts Sub Committee will take place at 2pm on Tuesday 5<sup>th</sup> July 2016.
6. **Items as required by Financial Regulation 2.2.**
  - a) to note that Cllr Kearon verified bank reconciliation and statements on 21<sup>st</sup> April 2016 and found no matters arising for the Committee's consideration.
  - b) to appoint a Member to verify bank reconciliations and statements.
7. **The Frank Moran Centre** – report of Head of Council Services (p.31)
8. **Date of Next Meeting** - To note that the next meeting will be held on 1<sup>st</sup> August 2016 at 7.30pm.

**Distribution – all Councillors, Notice-boards and Council Website**  
**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND – the meeting can be adjourned between items 2 & 3 to take public questions.**