

WEST BLETCHLEY COUNCIL
MINUTES OF THE MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE
HELD ON MONDAY 11TH APRIL 2016
IN THE COUNCIL OFFICES, 221 WHADDON WAY, WEST BLETCHLEY

Present: Cllrs Belcher, Cockbaine, Crockett, Kearon, Long, McKenzie, Thomas and Turnbull.

In Attendance: the Clerk and the Head of Council Services.

FGP16/14 Apologies – None received.

FGP16/15 Declarations of Interest – Cllrs Belcher and Turnbull declared personal interests in item 9 (as residents of Tweed Drive).
Cllr Thomas declared an interest in item 5b) (as the recipient of a cheque for the refund of a room booking fee)

FGP16/16 Minutes of Meeting held on 1st February 2016
Cllr Turnbull signed the minutes as a correct record of the meeting.

FGP16/17 Report of Responsible Financial Officer

a) 2015/16 Budget

Resolved: that the report of the Clerk be received.

b) 2015/16 Accounts

Resolved: that the report of the Clerk be received and the Committee notes the schedule of deadlines for completion of actions required in respect of the external audit of accounts for the year ended 31st March 2016.

c) Designated Project Funds

Recommended: that the following sums be carried forward into next year's budget as earmarked balances:

<u>Code</u>	<u>Description</u>	<u>Sum</u>
120/4800	Capital Project General	£119,960
120/4802	Parking Bays	£20,000
120/4803	Rickley Park Redevelopment	£500,000
120/4807	Resource Centre	£23,696*
120/4809	Community Asset Transfer	£15,619
120/4812	Community Safety (NAGs)	£1,632
120/4817	New Council Accommodation	£258
120/4820	Salden Chase	£7,514
120/4821	Council Properties	£300,000
120/4823	Neighbourhood Plan	£8,654
120/4824	Car Park – St Andrew's Road	£15,000
120/4825	Services for Older People	£15,900
120/4826	Community Safety Grant	£4,230
121/4702	Public Gdns	£363
122/4706	SHH – Public Open Spaces	£9,691
122/4707	SHH – Social Infrastructure	£2,157
123/4100	Frank Moran Extension	£66,366

(*sum revised to take account of income received)

d) Reference from Community Committee - Lettings at the Frank Moran Centre

Recommended that:

i) the Council does not continue to allow hire of the Frank Moran Centre by individual members of the public for private functions and events,

- ii) this policy be subject to future review if the demand for local facilities is shown to have changed.

FGP16/18 Payment of Accounts

Resolved that:

- i) the minutes of the meeting of the Accounts Sub Committee held on 1st March 2016 be received,
- ii) arrangements for the approval of those payments, currently undertaken by the Accounts Sub Committee, be reviewed following this year's AGM,
- iii) the schedules of payments for the period ending 31st March 2016 be approved,
- iv) an updated schedule of payments which arise on a regular basis be approved in accordance with Financial Regulation 5.6.
- v) the record of approved payments be signed in accordance with Financial Regulation 5.7.
- vi) a meeting of the Accounts Sub Committee be arranged to take place at 2pm on Tuesday 3rd May 2016.

FGP16/19 Council Payroll

Resolved: that the report of the Head of Council Services be received and the Council's Officers be authorised to enter into a contract with Accountancy Payroll Services, for a further 3 year period, for provision of payroll services.

FGP16/20 Council Policies

Resolved that:

- i) the report of the Head of Council Services be received,
- ii) the Council's policy relating to staff sickness and staff disciplinary and grievance procedures remain fit for purpose,
- iii) a schedule of all adopted council policies be included in the Councillor Welcome Pack issued to members following the council elections.

FGP16/21 Health & Safety/Risk Assessments

Resolved that:

- i) the report of the Head of Council Services be received,
- ii) AD Health and Safety be appointed as the Council's health and safety consultants to undertake a formal review of the Council's Health and Safety policy and risk assessments and provide ongoing professional advice to the council on terms and conditions determined by the Clerk.

FGP16/22 Planning Application – 16/00452/FUL – Two storey side extension (resubmission 15/02329/FUL), 16 Witham Court.

Resolved: that this Council maintains its previous **objection** to this application as it considers that the proposal would be an overdevelopment of this site.

FGP16/23 Date of Next Meeting

Members noted that the next meeting of this Committee would be held on **Monday 13th June 2016 at 7.30pm.**

Signature – Chair of the Finance and General Purposes Committee