

WEST BLETCHLEY COUNCIL

**MINUTES OF THE MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE
HELD ON MONDAY 2ND OCTOBER 2017
IN THE COUNCIL OFFICES, 221 WHADDON WAY, WEST BLETCHLEY**

Present: Cllrs Cockbaine, Gibb, Kearon, N Long, McKenzie, Moore and Thomas.

In Attendance: The Clerk and the Parks & Environment Manager.

FGP17/36 Apologies – Cllrs Kelly & Lindop.

FGP17/37 Declarations of Interest – None.

FGP17/38 Minutes of Meeting held on 7th August 2017
Cllr Moore signed the minutes as a correct record of the meeting.

FGP17/39 Report of Responsible Financial Officer

a) 2016/17 Accounts
Resolved: that the report be received.

b) 2017/18 Budget
Resolved: that the report be received.

c) 2018/19 Estimates
Recommended: that projections of the Council's medium term financial plan (with 0% and inflationary increases in Council Tax) be prepared for consideration as part of the budget and precept setting process.

FGP17/40 Payment of Accounts
Resolved that:

- i) the minutes of the meeting of the Accounts Sub Committee held on 5th September 2017 be received,
- ii) the schedule of payments for the period ending 2nd October 2107 be approved,
- iii) an updated schedule of payments which arise on a regular basis be approved in accordance with Financial Regulation 5.6.
- iv) the record of approved payments be signed in accordance with Financial Reg 5.7.
- v) a meeting of the Accounts Sub Committee be arranged to take place at 2pm on Tuesday 7th November 2017.

FGP17/41 Council Contracts
Resolved that:

- i) the report of the Clerk be received,
- ii) the current IT support contract with 2R Systems be extended until 31st March 2018,
- iii) a report be submitted to the next meeting containing provisional costs and outline terms for upgrade of the Council's IT operating system,
- iv) the contract with SMS for cleaning at Frank Moran Centre be extended to 19th June 2018,
- v) the contract with SMS for cleaning at 221 Whaddon Way be extended to 16th October 2018.

FGP17/42 Date of Next Meeting
Members noted that the next meeting of this Committee would be held on **4th December 2017 at 7.30pm.**

Signature – Chair of the Finance and General Purposes Committee