

WEST BLETCHLEY COUNCIL

To: The Chair and members of Finance and General Purposes Committee
24th October 2016

Dear Councillor,

Your attendance is requested at a meeting of the **Accounts Sub Committee** to be held at **221 Whaddon Way, West Bletchley on Tuesday 1st November 2016 at 2pm.**

AGENDA

1. **Apologies for absence**
2. **Declarations of interest**
3. **Payment of accounts**
 - 3.1 To approve payments for the period ending 21st October 2016 (p.1)
 - 3.2 To approve an updated schedule of payments which arise on a regular basis in accordance with Financial Regulation 5.6. (changes shown in bold italic) (p.5)
 - 3.3 To sign the record of approved payments in accordance with Financial Regulation 5.7. (NB: relevant items are marked * on the payment schedule available at meeting)
 - 3.4 To approve a revised standing order for payment of the Council's payroll administration costs to Accountancy Payroll Services Ltd.
 - 3.5 To approve a revised standing order for payment of the Landscape Maintenance Contract to RTM Landscapes Ltd

Yours sincerely

Helen Hupton
Clerk, West Bletchley Council

Cllr Turnbull (Chair)
Cllrs Cockbaine, Kearon, Kelley, Legg, Lindop, N Long, S Long, McKenzie, Moore,
Shadul Rahman
Cllrs Belcher and Thomas (ex-officio)

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