

WEST BLETCHLEY COUNCIL

TERMS OF REFERENCE FOR COMMITTEES (Revised June 2018)

PLANNING & ENVIRONMENT COMMITTEE

- To contribute towards the development and implementation of the Council's Policies, strategies and business plans.
- To consider and comment on all planning matters and determine the Council's view in respect of all planning applications.
- To consider and comment on all Highways matters and contribute towards improving the local transport infrastructure.
- To consider and comment on all environmental matters and work in partnership with other Councils, agencies and groups to secure improvements in the physical environment.
- To oversee the management and maintenance of outdoor leisure facilities in which the Council has a designated interest including Allotments, Public Gardens and Open Space.
- To ensure that agreed standards of provision and maintenance are met in respect of the Council's street furniture and fittings including litter and dog bins, seats and ascot rail fencing.
- To prepare and submit to Finance and General Purposes Committee annual estimates and proposed fees and charges.

COMMUNITY COMMITTEE

- To contribute towards the development and implementation of the Council's Policies, strategies and business plans.
- To develop ways of increasing public participation in Council decision making.
- To work in partnership with other Councils, agencies and groups to encourage and secure an improved level of community engagement and develop initiatives which support the economic and social regeneration of West Bletchley.
- To consider all matters relating to Community Safety and contribute towards initiatives which reduce crime and antisocial behaviour.
- To consider any matters relating to the education, health and well being of the Community.
- To oversee the management of an approval annual programme of community events.
- To consider and award, within an overall budget approved by the Council, financial grants to local voluntary organisations.
- To prepare and submit to Finance and General Purposes Committee annual estimates and proposed fees and charges.

FINANCE & GENERAL PURPOSES COMMITTEE

- To contribute towards the development and implementation of the Council's Policies, strategies and business plans.
- To oversee the management of the Council's finances and assemble and submit to the Council annual estimates of income and expenditure in accordance with Council policy and the agreed financial plan.
- To oversee the Council's Corporate Governance arrangements.
- To oversee the Council's Risk Management procedures and insurance arrangements.
- To consider and oversee all matters relating to the employment and management of staff.
- To oversee the management of the Council's premises.
- To consider any other matter falling outside of the remit of the Council's other standing committees.