

WEST BLETCHLEY COUNCIL

MINUTES OF THE MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD ON MONDAY 9TH APRIL 2018 IN THE COUNCIL OFFICES, 221 WHADDON WAY, WEST BLETCHLEY

Present: Cllrs Belcher, Cockbaine, Gibb, Kearon, Lindop, N Long, McKenzie, Moore, Thomas and Wales.

In Attendance: the Administration & Finance Manager and Parks & Environment Manager

FGP18/13 Apologies – Cllr Legg.

FGP18/14 Declarations of Interest – Cllr Thomas declared an interest in item 6. (Replacement boiler).

FGP18/15 Minutes of Meeting held on 5th February 2018
Cllr Moore signed the minutes as a correct record of the meeting.

FGP18/16 Report of Responsible Financial Officer

a) 2017/18 Budget

Resolved: that the report be received

b) 2017/18 Accounts

Resolved: that the report be received

c) Designated Project Funds

Recommended: that the following sums be carried forward into next year's budget as earmarked balances:

<u>Code</u>	<u>Description</u>	<u>Sum</u>
120/4800	Capital Project General	£59,627
120/4802	Capital Parking Projects	£135,000
120/4803	Rickley Park Redevelopment	£500,000
120/4807	Resource Centre	£11,294
120/4809	Community Asset Transfer	£14,919
120/4820	Salden Chase	£5,989
120/4821	Council Properties	£300,000
120/4823	Neighbourhood Plan	£4,939
120/4825	Services for Older People	£19,000
120/4826	Community Safety Grant	£4,330
120/4828	Green Bin Campaign	£2,793
120/4829	Landscape Vehicle Fund	£4,000
120/4830	IT Infrastructure	£23,900
120/4831	Play Area Improvements	£250,000
123/4100	Frank Moran Extension	£13,511*
124/4708	s106 Play Area	£8,619

* Code to be merged with 120/4807 (Resource Centre)

d) Recommended: that the Terms of Reference for this Committee be submitted to Full Council for consideration of its responsibilities with regard to the Capital Expenditure Programme.

FGP18/17 Payment of Accounts

Resolved that:

i) the minutes of the meeting of the Accounts Sub Committee held on 6th March 2018 be received,

- ii) the schedule of payments for the period ending 31st March 2018 be approved,
- iii) an updated schedule of payments which arise on a regular basis be approved in accordance with Financial Regulation 5.6.
- iv) the record of approved payments be signed in accordance with Financial Reg 5.7.
- v) a meeting of the Accounts Sub Committee be arranged to take place at 2pm on Tuesday 1st May 2018.

FGP18/18 Replacement Boiler for Council Offices

Resolved that:

- i) the quotation be approved
- ii) Council officers be delegated to arrange for the installation of the new boiler
- iii) the upgrade cost be met from code:120/4800 – Capital Projects General

FGP18/19 Council Contracts

Resolved that:

- i) the contract with SMS for cleaning services at the Frank Moran Centre be renewed until June 2019 on the terms recommended in the report.

FGP18/20 Council Policies

Resolved that:

- i) the policies listed in the report be submitted to Full Council for approval.

FGP18/21 General Data Protection Regulations (GDPR)

Resolved that:

- i) the policies/documents detailed in the report be submitted to Full Council for approval
- ii) Officers be delegated to update any current policies not yet identified

FGP18/22 Date of Next Meeting

Members noted that the next meeting of this Committee would be held on **4th June 2018 7.30pm.**

Signature – Chair of the Finance and General Purposes Committee