

WEST BLETCHLEY COUNCIL

To: The Chair and members of Finance & General Purposes Committee
4th April 2016

Dear Councillor

Your attendance is requested at a meeting of the **Finance & General Purposes Committee** to be held at **221 Whaddon Way, West Bletchley** on **Monday 11th April 2016 at 7.30pm** when the business set out in the following agenda will be transacted.

Helen Hupton
Clerk, West Bletchley Council

Cllrs Turnbull (Chair), Long (Vice Chair), Cockbaine, Crockett, Kearon, Legg and McKenzie
Cllrs Belcher & Thomas (ex-officio)

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Minutes of meetings** - To approve and sign as a correct record the minutes of the meeting held on 1st February 2016 (p.1)
4. **Report of Responsible Financial Officer** (p.3)
 - a) 2015/16 Budget
 - b) 2015/16 Accounts
 - c) Designated Project Funds
 - d) Reference from Community Committee – Lettings at the Frank Moran Centre
5. **Payment of Accounts**
 - a) To receive the minutes of the Accounts Sub Committee held on 1st March 2016 (p.14)
 - b) To approve a schedule of payments for the period ending 31st March 2016 (p.17)
 - c) To approve an updated schedule of payments which arise on a regular basis in accordance with Financial Regulation 5.6. (*changes shown in bold italic*) (p.20)
 - d) To sign the record of approved payments in accordance with Financial Regulation 5.7. (NB: relevant items are marked * on the payment schedule attached at p.17)
 - e) To note that a meeting of the Accounts Sub Committee will take place at 2pm on Tuesday 3rd May 2016.
6. **Council Payroll** – report of Head of Council Services (p.23)
7. **Council Policies** – report of Head of Council Services (p.24)
8. **Health & Safety/Risk Assessments** – report of Head of Council Services (p.25)
9. **Planning Application** – to consider commenting on the following application (NB: the standard consultation deadline for this application is 12th April 2016 and this is, therefore, the only of the Council's committee meetings where this application can be considered):
8.1: 16/00452/FUL – Two storey side extension (resubmission 15/02329/FUL), 16 Witham Court.
10. **Date of Next Meeting** - To note that the next meeting will be held on 13th June 2016 at 7.30pm.

Distribution – all Councillors, Notice-boards and Council Website
MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND – the meeting can be adjourned between items 2 & 3 to take public questions.