



West Bletchley Council, 221 Whaddon Way,
Bletchley, Milton Keynes MK3 7DZ
Telephone: 01908 648257

June 2019

Dear Applicant

Re: Position of Estate Caretaker

Thank you for your request for an application pack for the above vacancy.

The following documents are attached for your information and use:

- Job Description and Person Specification
- Terms and Conditions of appointment
- West Bletchley Council Staff Structure
- Application Form
- Privacy Notice

Application forms should be completed and returned to the Council's offices by **Friday 19th July 2019**. Could you please note that CVs should not be submitted as they will not be considered as applications and will be disregarded.

Should you have any questions relating to the information contained in the application pack or would like an informal chat to help you decide whether you should apply for this post then please contact me on the above telephone number.

Yours sincerely

Simon Rose
Parks & Environment Manager
West Bletchley Council