

WEST BLETCHLEY COUNCIL

MINUTES OF THE MEETING OF FULL COUNCIL HELD ON MONDAY 27TH JUNE 2016 IN THE COUNCIL OFFICES, 221 WHADDON WAY, WEST BLETCHLEY

Present: Cllrs Belcher, Butson, Cockbaine, Crockett, Gibb, Harvey, Hircock, Horan, Kearon, Kelley, Lindop, S Long, Moore, Pallett, Phillips, Revell, Sinclair, Thomas and Wales.

In attendance: the Clerk.

FC16/51 Apologies for Absence

Apologies were received from Cllrs Helder, Legg, N Long, McKenzie and Turnbull.

FC16/52 Declarations of Interest – Cllr Crockett declared an interest in agenda item 11.2 (Planning Application 16/01370/FUL) and took no part in the discussion on that matter.

FC16/53 Councillor Vacancy

It was noted that notices had been posted for the vacancy in the Racecourses Ward in accordance with the local election rules 2006.

FC16/54 Public Questions - None

FC16/55 Ward Items - None

FC16/56 Minutes of Meetings of Full Council held on 25th April & 6th June 2016

The minutes were approved and signed by Cllr Belcher as correct records of the meetings.

FC16/57 Minutes of the AGM held on 16th May 2016

The minutes were approved and signed by Cllr Belcher as a correct record of the meeting.

FC16/58 Requests for membership of the Council Committees

Resolved that:

- i) Cllr Moore's request for removal from Community Committee and Planning & Environment Committee be approved,
- ii) Cllr Helder's request for membership of Community Committee be approved,
- iii) Cllr S Long's request for membership of Community Committee be approved,
- iv) Cllr Pallett's request for membership of Community Committee and the Salden Chase Sub Committee be approved,
- v) Cllr Wales' request for membership of Community Committee and the Salden Chase Sub Committee be approved.

FC16/59 Chair's Announcements

The Chair advised of meetings and events that she had attended since the last meeting. This had included: interviews for the Head of Council Services post, new Members Welcome meeting, Parish Advisory meeting, visit from the Chief Executive of NALC, NALC Conference on Devolution, West Bletchley Carnival, BMKALC Induction training and the official opening of the new MARC at the Frank Moran Centre.

FC16/60 Minutes of the meetings of the Council's Committees

Resolved that:

- i) the minutes of the Community Committee meeting held on 23rd May 2016 be received and the recommendation contained therein be adopted,
- ii) the minutes of the Finance and General Purposes Committee meeting held on 14th June 2016 be received and the recommendation contained therein be adopted,

FC16/61 Planning Applications

61.1: 16/01221/FUL – Single storey rear extension to attach garage and existing dwelling, 133 Cottingham Grove (**This Council had no objection to this application**)

- 61.2: 16/01370/FUL** – Change of use from offices (use class B1) to day nursery (use class D1) (resubmission 15/03179/FUL), 1 Porchester Close (**This Council objected to this application on the following grounds:**

Insufficient Parking

It is noted that the parking requirement (as detailed in MKC's Parking standards) would be higher for a D1 use as a childcare/nursery provision than its current B1 use. It is contended that use of the current parking provision for this site and nearby parking within the 100m radius (as referred to in the parking standards) is already beyond capacity at key times of the day. The application site is located in a shopping area with nearby community facilities, including a busy community centre, social club and activity centre. The activity centre already provides a pre-school registered for 72 children with 12 members of staff. All available parking in the area is currently utilised by this existing pre-school provision at drop-off and pick-up times with vehicle parking already over-spilling into adjacent roads.

Traffic & Congestion

It is contended that the additional traffic generated by the change of use would have a detrimental impact on traffic in the area and cause undue disturbance to residents living in roads in close proximity to the site at key times of the day in contravention of Policies D1 and C6 of the MK Local Plan.

This will also compromise the safety of young children with inappropriate "drop-off" points being used in the busy car park and adjoining streets)

- 61.3: 16/01413/FUL** – Part first floor, part two storey front extension and single storey rear extension, 145 Whalley Drive (**This Council had no objection to this application**)
- 61.4: 16/01448/FUL** – Single storey infill extension below existing roof, change existing flat to tile pitch roof, 4 Penina Close (**This Council had no objection to this application**)
- 61.5: 16/01492/FUL** – Demolition of a rear conservatory and single storey rear extension, 38 Church Green Road (**This Council had no objection to this application**)

Members raised continuing concerns regarding MKC's current policy of only allowing the standard 21 days for parishes to consider and comment on planning applications. It was accordingly agreed to ask Planning & Environment Committee to consider what measures might be put in place to help ensure that due consideration is given to all applications.

FC16/62 2015/2016 Accounts

Resolved that:

- i) the annual governance statement contained in Section 1 of the 2015/2016 Annual Return be approved,
- ii) the accounting statements contained in Section 2 of the 2015/2016 Annual Return be approved,
- iii) the Chair be authorised to sign the 2015/2016 Annual Return and Balance Sheet for the year ending 31st March 2016.

FC16/63 Bank Account Signatories

Resolved:

- i) to authorise the removal of Mr Paul Neate as an authorised signatory on the Council's bank accounts with Nat West and Santander,
- ii) to authorise the addition of Mrs Patricia Hunter, the new Council's Head of Council Services, as an authorised signatory on the Council's bank accounts with Nat West and Santander,
- iii) that the authorised signatories in the current mandate, for all accounts with Nat West and Santander, be changed in accordance with the above instructions and the current mandate will continue as amended.

FC16/64 Reviewing Council Priorities

Resolved that:

- i) the report be received,
- ii) subject to Members' availability a Councillor Away Day be arranged to take place at the Frank Moran Centre on a Saturday or Sunday during August 2016,
- iii) the Clerk arrange for an independent facilitator to lead this event.

FC16/65 The Frank Moran Centre

Resolved that:

- i) the revised report of the Clerk be received,
- ii) the Council notes:
 - practical completion of the works at the Frank Moran Centre,
 - that the final contract sum, including retention, is £146,593.06,
 - that the leasehold premises at 7 Melrose Avenue were returned to MKC on 27th May 2016.

FC16/66 Community Asset Transfer

Resolved: that the Clerk be authorised to continue to pursue transfer of the West Bletchley Community Centre on the terms as previously agreed by this Council.

FC16/67 Bletchley Library

Resolved that:

- i) the report of the Clerk be received,
- ii) this Council agrees to make a financial contribution of £30,000 towards the proposed improvements at Bletchley Library subject to the full scheme proceeding and this Council's contribution being acknowledged as specifically funding library shelving.

FC16/68 Parking Issues

Resolved that:

- i) the report be received,
- ii) Planning & Environment Committee be asked to give consideration to what actions might be taken to address residents' concerns regarding parking within the parish and submit associated recommendations to a future meeting of Full Council.

FC16/69 Public Works Loan Board

Resolved: to respond to the current Treasury consultation regarding the PWLB by endorsing the position of NALC in seeking an end to the premium charged by the Board for early repayment of loans.

FC16/70 Matters relating to External Bodies

Resolved that:

- i) the report be received,
- ii) Cllrs Belcher, Gibb, Lindop and Moore be appointed to attend the NALC Larger Councils' Conference to be held on 30th November 2016,
- iii) a question be submitted to the Parishes Forum asking MKC to review its current policy of only allowing the standard 21 days for parishes to consider and comment on planning applications.

FC16/71 Exclusion of Press & Public

Resolved: that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972.

FC16/72 Staffing Matters

Resolved: that the report be received and the recommendations be adopted.

FC16/73 Date of Next Meeting

Members noted that the next meeting of the Full Council would be held at **7.30pm on Monday 15th August 2016 at 221 Whaddon Way, West Bletchley.**