

WEST BLETCHLEY COUNCIL

To: The Chair and members of Finance & General Purposes Committee
8th June 2015

Dear Councillor

Your attendance is requested at a meeting of the **Finance & General Purposes Committee** to be held at **221 Whaddon Way, West Bletchley** on **Monday 15th June 2015 at 7.30pm** when the business set out in the following agenda will be transacted.

Helen Hupton
Clerk, West Bletchley Council

Cllrs Turnbull (Chair), Long (Vice Chair), Cockbaine, Crockett, Kearon, Legg and Moffatt
Cllrs Belcher & Thomas (ex-officio)

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Minutes of meetings** - To approve and sign as a correct record the minutes of the meeting held on 13th April 2015 (see p.1)
4. **Report of Responsible Financial Officer** (see p.3)
 - a) 2014/15 Accounts
 - b) 2015/16 Budget
 - c) Allotment Fees 2016/17
5. **Payment of Accounts**
 - a) To receive the minutes of the Accounts Sub Committee held on 5th May 2015 (p.22)
 - b) To approve a schedule of payments for the period ending 5th June 2015 (p.28)
 - c) To approve instruction for a direct debit for the payment of non-domestic rates for the Frank Moran Centre
 - d) To approve an updated schedule of payments which arise on a regular basis in accordance with Financial Regulation 5.6. (p.32)
 - e) To sign the record of approved payments in accordance with Financial Regulation 5.7. (NB: relevant items are marked * on the payment schedule attached at p.28)
 - f) To note that a meeting of the Accounts Sub Committee will take place at 2pm on Tuesday 7th July 2015.
6. **Lease Contract – Office Photocopier** – report of Head of Council Services (see p.35)
7. **Council Policies** – report of Head of Council Services (see p.36)
8. **Date of Next Meeting** - To note that the next meeting will be held on 3rd August 2015 at 7.30pm.

Distribution – all Councillors, Notice-boards and Council Website

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND – the meeting can be adjourned between items 2 & 3 to take public questions.