

WEST BLETCHLEY COUNCIL

To: The Chair and members of Finance and General Purposes Committee
22nd February 2016

Dear Councillor,

Your attendance is requested at a meeting of the **Accounts Sub Committee** to be held at **221 Whaddon Way, West Bletchley on Tuesday 1st March 2016 at 2pm.**

AGENDA

1. **Apologies for absence**
2. **Declarations of interest**
3. **Payment of accounts**
 - 3.1 To approve payments for the period ending 19th February 2016 (p.1)
 - 3.2 To approve an updated schedule of payments which arise on a regular basis in accordance with Financial Regulation 5.6. (*changes shown in bold italic*) (p.3)
 - 3.3 To sign the record of approved payments in accordance with Financial Regulation 5.7. (NB: relevant items are marked * on the payment schedule available at meeting)

Yours sincerely

Helen Hupton
Clerk, West Bletchley Council

Cllr Turnbull (Chair)
Cllrs Cockbaine, Crockett, Kearon, Legg, Long, McKenzie
Cllrs Belcher and Thomas (ex-officio)

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